

## Butler County Finance Plan Procedure

The CDDO will determine who is eligible for the Finance Plan. Participation shall be based on availability of funds, approval of the Community Service Provider (CSP) by the CDDO and the Affiliated Community Service Provider must have a signed Agreement for Affiliation with the CDDO. The CDDO will determine the total amount of State Aid funds and County Mill Levy funds allocated to the Finance Plan. **All allocations are subject to the availability of funds.** The CDDO will solicit and consider input from the Affiliated Community Service Providers and then establish service categories and rates for the Finance Plan which best meet the various service needs of Butler County.

The Affiliated Community Service Providers and the CDDO will review the Finance Plan in July and December of each year. The CDDO will maintain a system which tracks and monitors service categories, rates, and a listing of individuals funded by the Finance Plan. The CSP will be responsible for submitting revisions to the Finance Plan based on services provided by **noon on the 15<sup>th</sup> of the month for payment of services provided the previous month.** If the 15<sup>th</sup> falls on a weekend, information is due the next business day. Payments will be processed on the 1st of the following month. Finance Plan data submitted after the deadline will not be paid. The CDDO will provide a revised Finance Plan via e-mail by the 1st of the following month (or the next business day if a weekend) for submission the next month.

Community Service Providers affiliated with CDDO of Butler County which are fully licensed by KDADS, and are serving one or more individuals may request and be authorized to participate in the Finance Plan. Participation requires that the affiliate:

1. Accept the following rates and funding definitions.
2. Acknowledge that rates established subsidize funding received from various other sources (i.e. HCBS/MR waiver, State Aid, Private Pay) and are not intended to be full payment for services.

**Transportation:** Subsidy to help cover costs not reimbursed by fees charged to the individual incurred with the provision of transportation for individuals receiving Day and/or Residential Services. **Subsidy will not be paid on individuals who own, maintain and provide their own source of transportation or who choose not to access transportation provided by the CSP.**

Coverage: Adults

Unit: One-month enrollment requires that Residential Services and/or Day Services and transportation for that service have been provided during the month.

Criteria: Meets I/DD criteria.

Rate: \$ 46.00 per month if Residential Services have been provided.

\$ 20.00 per month if Day Services have been provided.

**Capacity Building Payments:** Subsidy to enhance services to individuals receiving Residential, Day, and/or Targeted Case Management Services. This enhancement may include increased training for staff, expanding program options, increased wage rates, increased benefits, or other enhancements as determined by the provider.

Coverage: Children and Adults

Unit: One-month enrollment requires that Residential Services, Day Services, and/or Targeted Case Management have been provided during the month.

Criteria: Meets I/DD criteria.

Rate: ~~\$ 8.00~~ **\$6.00** per month if Residential Services have been provided.

~~\$ 8.00~~ **\$5.00** per month if Day Services have been provided.

\$ 5.00 per month if Targeted Case Management Services have been provided.